**SECTION I – OVERVIEW**

* **Complete blank and unshaded sections** relevant to your brand and return in an editable format.

|  |
| --- |
| Vendor details |
| **Company name**  | *Enter Company Name* |
| **Contact name** | *Enter contact name to return the form* |
| **Email address** | *Enter contact email address to return the form* |
| **QVC Buying contact** | *Enter QVC Buying contact name* |
| **QVC ADV Compliance contact** | Silvia Tavoletta- silviatavoletta@qvc.com Paola Fumagalli**-** paolafumagalli@qvc.com |

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| Approved brand positioning |
| *ADV compliance only* |

**SECTION II – BRAND POSITIONING**

1. BRAND SPECIAL CLAIMS:
* Special claims shall be referred to every single product of the brand.

|  |  |  |  |
| --- | --- | --- | --- |
|  | Proposed?  | Documents needed | QA & ADV compliance evaluation |
| Gluten free  | Yes/No | If YES, please provide:* Gluten free self-declaration on letterhead;
* Cross contamination declaration (one different declaration for each manufacturing site);
* Certificate of analysis (CoA)/HPLC analysis on the first batch.
 | *QVC only* |
| Vegan | Yes/No | If YES, please provide: Vegan certificate issued by certification body or third-party entity (i.e. Vegan OK, PETA). | *QVC only* |
| Natural ingredients | Yes/No | If YES, please provide: Declaration stating the amount of natural ingredients expressed in % | *QVC only* |
| Organic | Yes/No | If YES, please provide:Organic certificate issued by certification body. | *QVC only* |
| Recycled | Yes/No | If YES, please provide: Certificate or declaration stating that the product/part of it is made of recycled materials and specify them. | *QVC only* |

1. BRAND POSITIONING:
* Brand positioning shall be submitted in English and Italian.

| Brand positioning |
| --- |
| Proposed Brand positioning | QVC – ADV Compliance Evaluation |
| *Italian\** *Mandatory Language* | *ADV compliance only* |
| *English\** |
| **Supporting Evidence** (certificates, declarations, studies, etc.) | Amended Approved Claim  |
|  | *ADV compliance only* |